



MUNI UNIVERSITY

Office of the Academic Registrar

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MUNI UNIVERSITY
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★ 31 MAR 2021 ★

OFFICE OF THE
ACADEMIC REGISTRAR

CALL FOR APPLICATIONS FOR POSTGRADUATE DIPLOMA IN FINANCIAL MANAGEMENT UNDER PRIVATE SPONSORSHIP, 2020/2021 AY

1.0. INTRODUCTION

The Postgraduate Diploma in Financial Management (PGDFM) programme is fully accredited by National Council for Higher Education (NCHE); implemented under the Faculty of Management Science (FMS), and particularly, in the Department of Finance and Accounting. This programme is designed to empower and strengthen the capacity of participants to; diagnose financial problems, create solutions, and provide technical and professional management advice, and leadership to organizations/institutions.

2.0. CALL FOR APPLICATIONS

The Academic Registrar hereby invites applications from interested and qualified persons for admission to the **Postgraduate Diploma in Financial Management** programme under private sponsorship for the Academic Year 2020/2021. The closing date for application is **30th April 2021**.

3.0. PROGRAMME IMPLEMENTATION

The programme duration is one (1) Academic Year, modularized into twelve (12) modules; delivered during **Weekend** (using both face-to-face and online study modes where applicable). Participants who obtain at least a Second-class award shall be admitted to the Master of Business Administration (MBA) programme with exemption rights.

4.0. TARGET GROUP

The programme is meant to enhance capacity of persons already in managerial positions in both private and public sector institutions; and also, those interested in a career in finance, and senior management (executive roles). The programme therefore targets Officers and employees in:

- (i) Government Ministries and Departments;
- (ii) Local Governments;
- (iii) Non-Governmental Organizations, and Civil Society Organizations;
- (iv) Middle and top-level manager positions in Corporate organizations;
- (v) Tax and debt management, especially financial institutions;
- (vi) Financial institutions (Banks, Microfinance, etc.); and
- (vii) Graduates who are interested in finance and management roles.

5.0. ADMISSION REQUIREMENTS

[A]. Direct entry

Eligible applicant **MUST** possess at least a Second class (lower) Bachelor's degree in Management sciences, Social sciences, Basic and Applied sciences and Humanities, obtained from an accredited and recognized University/Institution.

[B]. Indirect entry

Holders and/or members of professional qualifications such as; CPA, ACCA, CIPS, CIM, CIA, and other professional qualifications shall be admissible to the PGDFM programme.

6.0. PROGRAMME FEES

Fees item	Semester I		Semester II	
	East Africa (Ug. Shs)	Other Nationals (USD)	East Africa (Ug. Shs)	Other Nationals (USD)
Tuition fee	1,441,500	1,441.5	1,441,500	1,441.5
Functional fees	487,000	487	330,000	330
Sub-Total	1,928,500	1,928.5	1,771,500	1,771.5

Note: East Africa (including South Sudan)

7.0. HOW TO APPLY

- (i) Application is Online.
- (ii) Log in: <https://admissions.muni.ac.ug/>
- (iii) Signup using full name, e-mail and mobile Number. Please note that your name must be similar to the one on your supporting documents for your application to be accepted by the system.
- (iv) A password will be sent to both your e-mail and mobile telephone number.
- (v) The system will prompt you to change the password to the one you can easily remember.
- (vi) To fill a form, the applicant clicks on the “Apply Now” button displayed on the running scheme.
- (vii) Upon submission of the online application form, obtain a payment reference number by clicking on “Pay for Form” button, and then select payment option; either Bank or Mobile Money.
- (viii) Pay a non-refundable application fee plus bank charge at any Bank branch (NOT Bank Agents) or Mobile Money
 - Ugandans and East Africa (Incl. South Sudan): Ug. shs. 50,000 (Fifty thousand shillings)
 - Other Nationals: Equivalent of USD 50.

Important:

- (i) Applicants are REQUIRED to submit photocopies or email scanned copies of the certified copies of Degree Transcripts and Certificates, and/or Professional qualifications to: ar@muni.ac.ug.
- (ii) Note that only complete and paid up applications will be processed.
- (iii) Beware that cases of falsification of information/documents, or giving false/incomplete information, whenever discovered; will lead to cancellation of admission.

8.0. INQUIRIES

Please contact the Office of the Academic Registrar on: Tel...: (+256) 476420314; or email: ar@muni.ac.ug.



Felix A. Opiyo Okello
ACADEMIC REGISTRAR

